Proposed Fresh Food Application Overview

Responsible Party	Step 1	Step 2	Step 3	Step 4	Step 5
Vendor	Transmits File to ftp site				Logs into web app to view confirmed discrepancies
FDP		Processes file from ftp site		Logs into web app to view discrepancies and determine if any action should take place	
RA			RA logs into web app to verify shipments and update status		

Step 1: Vendor will transmit shipping files to designated FDP site.

Step 2: FDP logs into web app and processes file.

Step 3: RA logs into web app with BIZNET login after receiving delivery. RA will view vendor shipping records. RA QTY Received defaults to Vendor Qty Shipped. RA will adjust QTY shipped, QTY accepted, and enter Reason Code for any discrepancies. RA will Upload photos if necessary. No action means ALL shipments were accepted.

Step 4: FDP logs into web app with access to all RA transactions. Runs report to display any transactions where QTY Shipped <> QTY Accepted.
FDP will analyze Reason Code(s) and attached photos (if any) to determine if cause of non-acceptance is valid.
ex. Bagged lettuce has a Best-if-Used-By date. Customer refuses lettuce due to that date. Lettuce is in good condition and not expired. Rejection is denied.

Or

ex. Customer accepts case of Apples. Apples are not the quality ordered or half the carton has damage. FDP will approve non-acceptance.

Step 5: Vendor logs into web app with Read-Only access to view shipping discrepancies.

tblShipping:

Field Name	Description	Data Type
TransactionId		Int
VendorId		Int
RAbpId		Varchar(10)
ItemCode		Varchar(25)
DateShipped		datetime
ItemDescription		Varchar(255)
StateofOrigin		Char(20)
FarmName		Varchar(255)
CaseContent		Varchar(255)
QtyShipped		Int
DateReceived		datetime
QtyReceived		int
QtyAccepted		int
ReasonCodes	(how to handle multiple codes)	Varchar(20)
Attachment		int
RAComment		Varchar(255)
FDPDecision		Int
FDPComment		Varchar(255)
DateAdded		Datetime
DateModified		Datetime
ModifiedBy		Int
DeletedFlag		Int

tblVendor:

Field Name	Description	Data Type
VendorId		Int
VendorName		Varchar(255)
BusinessAddress		Varchar(255)
City		varchar(50)
State		Varchar(10)
ZipCode		Varchar(20)
BusinessPhone		Varchar(14)
DateAdded		Datetime
DateModified		Datetime
ModifiedBy		Int
DeletedFlag		Int

tblReasonCodes:

Field Name	Description	Data Type
ReasonCodeId		Int
ReasonCode		Char(5)
ReasonDescription		Int
DateAdded		Datetime
DateModified		Datetime
ModifiedBy		Int
DeletedFlag		Int

Reason Codes types:

Past Expiration Date
Damaged
Rotten
Not what RA ordered
Qty more than ordered
Qty less than ordered
Poor Quality

Table (structures) we will take from wECAFS:

Customer
Commodity

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Roles:

Admin   - Edit all
RA   - Edit only their records
Vendor – ReadOnly
              - Edit Vendor Comments
Auditor – ReadOnly all records

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This is a screen shot from our Workers Comp Biznet application.

The initial screen will be similar, only the field names will change.

Department of Administrative Services

1 Claim Type

- ○ All
- ● Lost Time (7)
- ○ Medical Only (6)
- ○ Report Only (5)

2 Search By

- ● Claim #
- ○ Employee Name
- ○ Employee #
- ○ Incident #
- ○ Date of Incident

3: Sort

- ● A-Z
- ○ Z-A

- ● ALL
- ○ Agcy

[▾]

4 Select Claim #

[0   ▾]

OR

4 Enter Claim #

[106119]

[State Hearings]

[Hearings Upload]

[Search]

RA View: (Will look similar to above view with fields specific to the program.)

Wolcott Public Schools (will display where Department of Administrative Services displays)
The 1 Claim Type box will not appear.

Search By   Select Date Shipped (selection for Search By appears in the Select box like 4 Select Claim #)
   Date Shipped   or
   Delivery Site
   Item Code   Enter Date Shipped   (So, you're either selecting Date Shipped from a drop-down or you're entering
the specific Date Shipped.)

All items shipped on that date will appear. You will select each item one, by one, and enter data.

Edit	Date Shipped	Item Code	Item Description	Qty Shipped	Qty Accepted	Delivery Site	FDP Note	Vendor Note
X	9/1/2014	1234567	Bagged Romaine Lettuce 4-5# bags	12		Wolcott HS		
	9/1/2014	2345678	140 count tray pack McIntosh Apple	5		Alcott Elem		
	9/1/2014	3456789	113 Count Navel Oranges	14		Wolcott HS		
	9/1/2014	4567890	Potatoes, fresh, unwashed Grade #1	10		Wolcott HS		
	9/1/2014	5678901	Carrots, Baby 8 – 5# bags	8		Wolcott HS		

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The 'x' in the Edit column indicates the first item was selected.

The next screen that appears displays the below additional fields (name of farm, state of origin, etc.) above the data entry grid.

Name of Farm	State of Origin	Item Code	Item Description	Pack Size	Case Value
Willoby Farms	CT	1234567	Bagged Romaine Lettuce	5 Pound	12.00

The RA would then enter the fields in blue.

Date Shipped	Qty Shipped	Qty Received	Qty Accepted	Reason Code	Attach Photo	Comment
9/1/2014	12	12	10	4		The bags of lettuce in 2 cases were rotten. We notified the vendor and he came and took them away.

Program Director would have the ability to add a comment, as would the vendor.

RA could view both comments.

FDP Comment

Vendor Comment
Customer did not ask for replacement.

The next time, if the RA selected that same date, all the updated fields would display.

They could select a record and be able to view the Comments.

Edit	Date Shipped	Item Code	Item Description	Qty Shipped	Qty Accepted	Delivery Site	FDP Note	Vendor Note
	9/1/2014	1234567	Bagged Romaine Lettuce 4-5# bags	12	10	Wolcott HS		x
	9/1/2014	2345678	140 count tray pack McIntosh Apple	5		Alcott Elem		
x	9/1/2014	3456789	113 Count Navel Oranges	14	0	Wolcott HS	x	x
	9/1/2014	4567890	Potatoes, fresh, unwashed Grade #1	10	10	Wolcott HS	x	
	9/1/2014	5678901	Carrots, Baby 8 – 5# bags	8	8	Wolcott HS		

FDP Program Director would have access to various reports.

1. **Discrepancies**

The Discrepancies Report would prompt for a date range and a specific RA (or All) and then display all items where Qty Shipped <> Qty Accepted.

2. **Shipping and Billing**

The Shipping and Billing Report would prompt for a date range and a specific RA (or All) and then display and total all items where Qty Accepted >0.

Sample Vendor Reports to AMS and FNS:

Vendor Name	Date Shipped	SFA	City	Product Desc	Qty	Cost
HPC	9/1/2014	Wolcott Public	Wolcott	Bagged Romaine Lettuce 4-5# bags	10	40.22
HPC	9/1/2014	Wolcott Public	Wolcott	140 count tray pack McIntosh Apple	5	110.00
HPC	9/1/2014	Wolcott Public	Wolcott	Potatoes, fresh, unwashed	10	20.10
HPC	9/1/2014	Wolcott Public	Wolcott	Carrots, Baby 8 – 5# bags Grade #1	8	16.50
					33	$186.82

Thurston	9/4/2014	Seymour Public	Seymour	Celery Sticks Bag/5#	2	4.95
					2	**$4.95**

3. Entitlement Report

The Entitlement report will prompt for a cut-off date and an SFA (or All).

If an SFA's entitlement balance is within the cut-off amount (an amount to be determined by FDP, ex. $200.00), the report will highlight the school in risk of overspending and an email can be generated and sent to the SFA and their Vendor(s)

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Entitlement Balance(s) as of 10/1/2014

SFA	City	Entitlement Beginning Balance	Entitlement Ending Balance
Cheshire Public	Cheshire	$14,000.00	$13,400.00
New Haven Public	New Haven	$25,000.00	$15,000.00
Wolcott Public	Wolcott	$10,000.00	**$180.00**

Additional reporting can be added as needed.